



DUMFRIES, VIRGINIA

Virginia's Oldest Continuously Chartered Town
CHARTERED 1749 INCORPORATED 1961

17755 Main Street
Dumfries, Virginia 22026-2386
Tel: 703-221-3400 / Fax: 703-221-3544
www.dumfriesva.gov

MEMORANDUM

TO: Mayor and Town Council

FROM: Daniel E. Taber
Town Manager

DATE: May 1, 2012

RE: Town Manager's Report

During the month of April 2012, a considerable amount of my time was spent on the completion of the FY 13 proposed budget and the establishment of the actual budget process that would be followed this year. Staff time was heavily invested in this process as well in an effort to develop and present the most professional and accurate budget possible. Letters were sent to the governor asking for his support on several issues that had the potential to have a serious negative impact on local government budgets.

This proved more of a challenge than not as a result of several unknowns in both the revenue and expenditure streams. The state legislature was at an impasse over several issues in the proposed state budget and it was late in the month before those issues were decided. Staff prepared for several different state budget scenarios and were relieved when the state budget was finally passed, allowing us to proceed with a finalized budget proposal.

Budget Work Sessions were held on April 12th and 26th, and Department Heads presented you with a brief synopsis of their achievements in FY 12, along with their plans and objectives for FY 13. I hope that you found that format relevant and useful to you as you review and ultimately approve the Town budget for FY 13.

Ginn Park Project

Sealed bids have been received for Phase 1 construction at Ginn Park and Public Works staff will be presenting the results of the bid process along with a contract award recommendation to Council at the May 8th meeting. If Council approves the contract, all efforts necessary will be expended to have construction begin immediately.

Potomac Landfill

To my knowledge there were no odor-related complaints involving the landfill that were brought to the Town's attention during the past month. I believe that Potomac Landfill continues to meet

with the Virginia Department of Environmental Quality (DEQ) in an attempt to reach a consent agreement regarding pending notices of violation. I am attempting to set up a meeting with the attorney for the landfill as soon as possible and anticipate the landfill formulating and bringing before council a proposal regarding the overall operation and future development-related plans for Potomac Landfill.

First Town Center Project

The developer has submitted the FEMA Flood Plain Study for this project to Public Works for review and comment. This is a complex project and both the developer and staff are committed to bringing all of the available information forward to be included in a staff report that will be sent to the Planning Commission at a yet to be scheduled date for a public hearing and action and recommendation from the Planning Commission.

Storm Water Management/Chesapeake Bay Requirements

On April 5th Mayor West, Mr. Tkac and I attended a Town Association of Northern Virginia (TAVN) meeting in Vienna where a presentation was given concerning new rules, regulations, and expectations for local government involvement and responsibilities in storm water management related issues. These regulations are evolving and every effort needs to be made to keep informed on all expectations and requirements. In this regard, both Mr. Tkac and Mr. West will be attending a training session on this and other related topics in Pennsylvania in early May.

Litter Pick-Up

Based on input from Council members and citizens, I placed a renewed emphasis on paying more attention to the overall appearance of the Town and doing a better job on litter pick-up and control. In addition, I now routinely drive the Town several times a week looking for areas that need attention and arranging for the crew to take immediate action when necessary. The Public Works crew has conducted several targeted clean-ups within the Town and the Chief of Police has instructed police personnel to target no-tolerance enforcement for any litter violations they witness. This effort has resulted in correspondence from several citizens and business owners thanking the Town for their efforts.

Refunding the 2003 Bond

Towns throughout Virginia have an opportunity to participate in a group bond "refunding" and the Town can participate regarding the remaining debt in the Town's Series 2003A loan. Based on rates as of April 24th the 2014-2028 maturities are showing estimated potential NPV savings of 9.39%. There is approximately \$66,948 in savings on a gross basis through 2028 and average annual savings of approximately \$4,184. The exact amount saved would depend on the market rates at the actual time of closure on the bond. I will be adding this topic along with a proposed resolution to the May 22nd Council Meeting Agenda for discussion and approval.

Other Various Town Manager Activities for February

- Daily Administrative Responsibilities
- Staff Meetings
- Regular and Special Council Meeting
- Briefings and Meetings with Town Attorney On Several Issues
- Individual Meetings with Staff
- Individual Meetings and Telephone Conversations with Council Members
- Individual Meetings and Conversations with Citizens
- Personnel Related Meetings
- Weekly Drive-Throughs of the Town
- Senior Citizens Luncheon
- Easter Egg Hunt
- Staff Send-Off for David Moss
- DBA Candidates Forum
- NCAA Candidates Forum
- Quantico Creek Cleanup Event

Should you have any questions or concerns, please contact me.